



# DEAF EMPOWERMENT KENYA.

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## VACANCY RE-ADVERTISEMENT

(This is a re-advertisement, the applicants who have already applied need not re-apply)

**Opening Date: 3<sup>rd</sup> September 2018**

**Closing Date: 11<sup>th</sup> September 2018**

### The Organization:

Deaf Empowerment Kenya is a local organization, working towards providing education, health, livelihood among youths with Disability and access to inclusive services in the community, with Deaf Child World Wide as the Donor, DEK is supported to implement Deaf Youths Empowerment for Sustainable Livelihoods (DEYI) Project.

### Program Description:

Under the Pillar of Economic Empowerment, DEYI is a 3 year project that work towards ensuring that 150 Deaf youths in Nairobi County live independent life, are skilled and fit into job markets, are empowered with knowledge to maneuver through life hurdles and that the community, especially the employers, provide an all-inclusive work place environment that recognizes and rewards Deaf youths contribution to economic growth. The project will further offer much needed career guidance to the Deaf youths, and will give them the opportunity to pursue vocational skills of their dreams, document such skills in the data base and market such skills with potential employers, for internships and or employment.

We are seeking to offer opportunities to qualified professionals who are focused, organized and result oriented in the following positions:

#### i. Project Officer – Deaf Youths Empowerment for Sustainable Livelihoods Project

**Report to:** Project Manager (PM) - DEK

**Location** Nairobi

### Position summary:

The Project Officer is responsible for the development and the implementation of the Deaf Youths Empowerment for Sustainable Livelihoods (DEYI) Project, which is part of Deaf Empowerment Kenya sector programme strategy. He/She contributes towards the capitalization of experience gained from the project

## **Key Responsibilities and accountability:**

The incumbent shall implement activities under the following:

### **1. Supporting Deaf youths access employability skills that will eventually make them marketable to potential employers.**

- ✓ Identification, documentation of needs and organize training of project beneficiaries
- ✓ Identification and sensitization of vocational training institutions
- ✓ Establish and maintain support groups for the Deaf youths

### **2. Link Deaf youths with potential employers for Internships and Employment Opportunities**

- ✓ Through RB Approaches, Use national and international legislative frame works to sensitize local employers on Deafness and access to employment.
- ✓ Market Deaf youths to potential employers and link the Deaf youths for Internship and or Employment.
- ✓ Organize periodic information sharing, and other monitoring avenues of project activities

### **3. Establishment and maintaining linkages with Partners**

- ✓ Identify Project Allies, both Governmental and Non-Governmental entities, especially in labor and workers unions to help lobby the delivery of project activities.
- ✓ Facilitate the creation of a network that will foster economic growth among Deaf youths

### **4. Participate in Supervision of financial, logistic and material resources of the project implementation**

- ✓ Prepare the project activity related cash flow forecast/requests for submission to the Finance team
- ✓ Liquidate all financial expenditure advanced for all the activities

### **5. Reporting and Documentation**

- ✓ Prepare monthly and quarterly reports
- ✓ Ensure documentation through video coverage, newsletter and regular update of websites of activities, best practices, challenges and success which DEK and Partners can use for Learning.

## **Requirements:**

- ❖ Bachelor Degree in either Community Development, business development, or any other social sciences
- ❖ Must have a minimum 3 years past experience in Community Development, livelihood, project management work with a focus on Economic Strengthening of vulnerable Households.
- ❖ Strong communication and lobbying skills
- ❖ Demonstrable knowledge on child safeguard and protection practices.
- ❖ Knowledge of Kenya sign language is an added advantage

## ii. Project Assistant – Deaf Youths Empowerment for Sustainable Livelihoods Project

**Reports to:** Project Officer (PO) – Deaf Youths Empowerment for Sustainable Livelihoods Project

**Location:** Nairobi

### **Position summary:**

The Project Assistant will be working with the Project Officer and the two will be responsible for the development and the implementation of the Deaf Youths Empowerment for Sustainable Livelihoods (DEYI) Project, which is part of Deaf Empowerment Kenya sector programme strategy. He/She contributes towards the capitalization of experience gained from the project.

### **Key Responsibilities and accountability:**

The incumbent shall implement activities under the following:

#### **1. Supporting Deaf youths access employability skills that will eventually make them marketable to potential employers.**

- Identification, documentation of project beneficiaries
- Lead in the establishment and maintenance of support groups for the Deaf youths

#### **2. Link Deaf youths with potential employers for Internships and Employment Opportunities.**

Assist the Project Officer to:

- Sensitize local employers on Deafness and access to employment.
- Market Deaf youths to potential employers and link the Deaf youths for Internship and or Employment.
- Organize periodic information sharing, and other monitoring avenues of project activities

#### **3. Establishment and maintaining linkages with Partners**

Assist the Project Officer to:

- Identify Project Allies, both Governmental and Non-Governmental entities, especially in labor and workers unions to help lobby the delivery of project activities.
- Facilitate the creation of a network that will foster economic growth among Deaf youths

#### **4. Reporting and Documentation**

Assist the Project Officer to:

- Prepare monthly and quarterly reports
- Ensure documentation through video coverage, newsletter and regular update of websites of activities, best practices, challenges and success which DEK and Partners can use for Learning.

### **Requirements:**

- ❖ Diploma / Certificate in either Community Development, business development, or any other social sciences.
- ❖ Must have a minimum 2 years past experience in Community Development work with a focus on Economic Strengthening of vulnerable Households.
- ❖ Strong communication and lobbying skills
- ❖ Demonstrable knowledge on child safeguard and protection practices.
- ❖ Knowledge of Kenya sign language is an added advantage

### **How to Apply:**

If you feel you are the right candidate for any of the above jobs, please send your CV and Cover letter to [info@dekkenya.org](mailto:info@dekkenya.org) quoting the position title on the subject line of the e-mail by COB

**11<sup>th</sup> September, 2018**